

## Help Desk

Welcome to the **Student Helpdesk** of **Lord Jegannath College of Education, Ramanathichanputhoor**. Our helpdesk is dedicated to providing prompt and effective assistance to students regarding academic, administrative, technical, and student support services.

### Services We Offer

Our helpdesk assists students with the following:

**Academic Support** – Syllabus, internal marks, attendance, timetable, and exam-related queries.

**Administrative Assistance** – Fees, scholarships, certificates, ID cards, and other official requests.

**Library & Digital Resources** – Book requests, digital learning platforms, and access issues.

**Technical Support** – Online portals, email login, Wi-Fi access, and IT-related concerns.

**Hostel & Accommodation** – Room allocation, maintenance, and food-related grievances.

**Counselling & Student Welfare** – Mental health support, career guidance, and peer conflict resolution.

**Internship & Placement Support** – Career development, internship opportunities, and placement assistance.

**Extracurricular & Clubs** – Sports, cultural events, and students club activities.

**Grievance Redressal** – Complaints regarding faculty, administration, or other college-related concerns.

### How to Reach Us?

Students can submit their queries through the Student Helpdesk Google Form. Based on the nature of the request, responses will be provided via email, phone, or in-person appointments.

GOOGLE Form:

<https://forms.gle/GbMeCTQctVa4X14AA>

Our mail ID: [principalljcedu@gmail.com](mailto:principalljcedu@gmail.com)  
[universityljce@gmail.com](mailto:universityljce@gmail.com)

Our contact Numbers: 7598519957, 8508403910, 04652 - 254919

Fax: 04652 - 254884