

LIBRARY COMMITTEE

Objectives:

Provide advice, support, and liaison for the faculty, the individual departments, and the Librarian on matters of the role of the Library in Academic learning, budgeting, collection development, bibliographic instruction and automation, circulation, and reference services. Academic departments have responsibility for the quality of their collections.

Library policies:

- Library committee meeting was conducted once in a year planning for the purchase of Books, Periodicals, Newspapers, magazine, CDs, DVDs, N-List, E-resources, Journals, Cartographic resources and question bank consisting TNTEU university question papers, DOT NET printer and Laser printer.
- Every Academic year library committee meeting was conducted for the purchase of books and CDs, & DVDs.
- The library management software's CAMPES i Lib, CMS App is used to offer library services to faculty members and students in an appropriate manner.

The major functions of the Library Committee:

- To propose library vision, strategy document.
- To formulate various policies related to library like purchase, space, etc.
- To propose library budget for the Institutes and department.
- To propose library activities, programmers and services.
- To propose library and information literacy in the institute.
- Online journal software awareness and for faculty publications and institutional publications.

- Implementing Library policies–Library Material Purchase Policy, Book Bank Policy, Electronic Resource Access Policy.
- To provide for proper documentation services and updating the Library collection.
- To work towards modernization and improvement of Library and documentation Services
- To formulate policies and procedures for efficient use of Library resources.

Composition of the Library Committee:

Sl.No.	Name	Designation	Category
1.	Dr. T. Rajendran	Principal	Chair Person
1.	Dr. M. UmaMaheswari.	Librarian	Secretary
2.	Mrs. N. Vijila	Assistant Professor	Member
3.	Mrs. S. Mani Mehalai	Assistant Professor	Member
4.	Miss. Arthi	Student	Member
5.	Miss. Shanmuga Priya	Student	Member