COLLEGE CODE: 10935

(Approved by NCTE, New Delhi and Affiliated to Tamil Nadu Teachers Education University, Chennai - 97)

GRIEVANCE REDRESSAL COMMITTEE

The fundamental aim of the GRIEVANCE REDRESSAL COMMITTEE to make sure that the committee members are proactive in their approach towards resolving any grievances as received from students and staff in academic and non-academic matters.

Objectives of GRC:

- To Ensure smooth functioning of the institute.
- To provide the student-teachers with all the resources meant for their welfare.
- To provide a trustworthly environment to the stakeholders for raising their grievances.
- ➤ To ensure timely solution to the grievances at the lowest authority level.
- > To enhance the stakeholders trust in the instituion

Cord department College of Education

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Introduction:

GRIEVANCE REDRESSAL COMMITTEE

The institution constitutes a grievance redressal committee for every batch as per the IGRC guidelines of the University of Tamilnadu. The cell aims to look after the welfare of the students and makes sure to resolve any grievances received received from the students in a fair manner.

The GRC aims to resolve any complaints or other issues faced by students within week of the reporting to the committee.

Apart from the grievance redressal cell. The institution also constitutes antiragging committee and anti-sexual committee to keep in check that no such incidents happen with any of the students-teachers or even faculty members.

Other than the committees, the students-teachers are also free to approach their respective mentors to seek required solutions and suggestions for the queries.

There is a complaint box placed in the office area for the staff members and the students-teachers to drop their concern in written.

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Lord Jegannath College of Education
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Institution has guidelines regarding Redressal Mechanism approached by appropriate statutory/regulatory bodies.

Mechanism of GRC:

Step 1. The grievance can be shared either via email or the complaint drop box.

Step 2.Among the committee members the student Representative shall look into the matter first before taking the matter up to any of the committee members of the staff.

Step 3. The grievances are forwarded to the members of the committee.

Step 4. Very Urgent or personal issues are handed over to the Co ordinator and then to the chairperson.if needed.

Step 5. In case of grievances relating to any conduct which may seem like ragging or sexual misconduct, a meeting is held with all the committee members including the chairperson to take the appropriate cell.

Step 6. The stakeholders is informed about the outcome.

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Grievances Redressal Committee

Anti-Ragging cell committee:

SI No	Name of committee member	Professi on	Mail Id	Contact Number
1.	Mr.Leshmana Perumal	Assist.Prof	glakshmanaperumal@gmail.com	9965794043
2.	Mrs.V.Siva Sakthi	Assist.Prof	vsivasakthi@gmail.com	7868954238
3.	Mrs.N.Vijila	Assist.Prof	Vijilan85@gmail.com	7040020509
4.	Mrs.P.Beaula	Assist.Prof	princybeula@gmail.com	9952423095

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CIRCULAR

As per UGC Regulations the following Members were selected as a Member of Grievance Redressal Committee in Lord Jegannath College of Education. (LJCE).

Members of the Grievances Redressal Committee:

SI No.	Name of committee member	Profession	Mail Id	Contact Number
1.	Dr.Jani Jasmine	Assist.Prof	Janijasmine85@gmail.com	9498048346
2.	Mrs.Krishnaveni	Assist.Prof	r.krishnamtech@gmail.com	8508403910
3.	Mrs.Beaula	Assist.Prof	princybeula@gmail.com	9952423095
4.	Mrs.Indra	Assist.Prof	v.indira.77@gmail.com	9944243449
5.	Dr.Uma Maheshwari	Assist.Prof	umabymahi@gmail.com	8903192119

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